



Employment Application

An Equal Opportunity Employer

Simran International Inc. is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Applicants requiring reasonable accommodation in the application and/or interview process should notify a representative of the organization.

Please print and fill out all sections

Applicant Information

Applicant Name: _____
Home Phone: _____
Other: _____
E-mail Address: _____

Current Address: _____
Number and Street: _____
City: _____
State and Zip: _____

How were you referred to Simran International Inc.?: _____

Employment Positions

Position(s) applying for: _____

Are you applying for:

- . Temporary work - such as summer or holiday work? Y or N
- . Regular part-time work? Y or N
- . Regular full-time work? Y or N

What days and hours are you available for work? _____

If applying for temporary work, when will you be available? _____

If hired, on what date can you start working? ____ / ____ / ____

- Can you work on the weekends? Y or N
- Can you work evenings? Y or N
- Are you available to work overtime? Y or N
- Are you available to travel? Y or N

Salary desired: \$ _____



Personal Information

Have you ever applied to/worked for Simran International Inc. before? Y or N

If yes, please explain (include date): _____

Do you have any friends, relatives, or acquaintances working for Simran International Inc? Y or N

If yes, state name and relationship: _____

If hired, would you have transportation to/from work? Y or N

Are you over the age of 18? (If under 18, hire is subject to verification of minimum legal age.) Y or N

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States? Y or N

If hired, are you willing to submit to and pass a controlled substance test? Y or N

Are you able to perform the essential functions of the job for which you are applying, either with/without reasonable accommodation? Y or N

If no, describe the functions that cannot be performed _____

(Note: Simran International Inc. complies with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill agility and may be subject to a medical examination conducted by a medical professional.)

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Y or N

If yes, please describe the crime - state nature of the crime(s), when and where convicted and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Education, Training and Experience

High School: _____

School Name: _____

School Address: _____

School City, State, Zip: _____

Number of Years Completed: _____

Did you graduate? Y or N

Degree/Diploma Earned: _____

Education, Training and Experience - Continued

College/University:

School Name: _____
School Address: _____
School City, State, Zip: _____
Number of Years Completed: _____

Did you graduate? Y or N

Degree/Diploma Earned: _____

Vocational School:

School Name: _____
School Address: _____
School City, State, Zip: _____
Number of Years Completed: _____

Did you graduate? Y or N

Degree/Diploma Earned: _____

Military:

Branch: _____
Rank in Military: _____
Total Years of Service: _____
Skills/Duties: _____
Related Details: _____

Additional Information

Do you speak, write or understand any foreign languages? Y or N

If yes, describe which language(s) and how fluent of a speaker you consider yourself to be. _____

Do you have any other experience, training, qualifications, or skills which you feel should be brought to our attention, in the case that they make you especially suited for working with us? Y or N

If yes, please explain: _____

Employment History

Are you currently employed? Y or N

If you are currently employed, may we contact your current employer? Y or N

Employment History - Continued

Below, please describe past and present employment positions, dating back five years. Please account for all periods of unemployment. **Even if you have attached a resume, this section must be completed.**

Name of Employer: _____

Name of Supervisor: _____

Telephone Number: _____

Business Type: _____

Address: _____

City, State, Zip: _____

Length of Employment (Include Dates): _____

Position and Duties: _____

Reason for Leaving: _____

May we contact this employer for references? Y or N

Name of Employer: _____

Name of Supervisor: _____

Telephone Number: _____

Business Type: _____

Address: _____

City, State, Zip: _____

Length of Employment (Include Dates): _____

Position and Duties: _____

Reason for Leaving: _____

May we contact this employer for references? Y or N

Name of Employer: _____

Name of Supervisor: _____

Telephone Number: _____

Business Type: _____

Address: _____

City, State, Zip: _____

Length of Employment (Include Dates): _____

Position and Duties: _____

Reason for Leaving: _____

May we contact this employer for references? Y or N



References

List below three persons who have knowledge of your work performance within the last four years.
Please include professional references only.

Name - First, Last: _____
Telephone Number: _____
Address: _____
City, State, Zip: _____
Occupation: _____
Number of Years Acquainted: _____

Name - First, Last: _____
Telephone Number: _____
Address: _____
City, State, Zip: _____
Occupation: _____
Number of Years Acquainted: _____

Name - First, Last: _____
Telephone Number: _____
Address: _____
City, State, Zip: _____
Occupation: _____
Number of Years Acquainted: _____

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Please Read and Initial Each Paragraph, then Sign Below

I certify that I have not purposely withheld any information that might adversely affect my chances for hiring. I attest to the fact that the answers given by me are true & correct to the best of my knowledge and ability. I understand that any omission (including any misstatement) of material fact on this application or on any document used to secure can be grounds for rejection of application or, if I am employed by Simran International Inc., terms for my immediate expulsion from Simran International Inc.

I understand that if I am employed, my employment is not definite and can be terminated at any time either with or without prior notice from Simran International Inc.

I permit Simran International Inc. to examine my references, record of employment, education record, and any other information I have provided. I authorize the references I have listed to disclose any information related to my work and my professional experiences with the, without giving me prior notice of such disclosure. In addition, I release Simran International Inc., my former employer and all other persons, corporations, partnership and associations from any and all claims, demands or liabilities arising out of or in any way related to such examination or revelation.

Applicant's Signature: _____

Date: _____